

Belen Consolidated Schools

Instruction

687 HOMEBOUND POLICY

The purpose of the Homebound Instruction Program is to provide an optimum education for those students who are capable of benefiting from instruction, but who are unable to participate in a regular or special class setting for a period of at least three (3) weeks or longer because of physical, emotional, or medical disability/instability.

Application for enrollment in the program will be made through the student's building principal and reviewed by the Student Assistance Team (SAT) and/or Individualized Education Plan (IEP) Committee. (Please note: In the case of the special needs student, the IEP Committee will determine if the disability is so severe that the public school setting is inappropriate to meet the individual needs of the student.) Applications will then be forwarded to the Director of Instruction for final approval. Enrollment in the program does not allow working away from home.

687.1 GUIDELINES

- I. The following reasons are allowable for consideration for Homebound:
 1. Physical disability – student is unable to attend school because of physical limitations.
 - Status to be determined by a physician and/or school nurse, with approval of the principal.
 2. Emotional disability – Situational, but serious to the point of limiting cognitive participation in the classroom setting.
 - Status to be determined by a psychiatric specialist, therapist, and school nurse, with approval of the principal.
 3. Medical disability – student is unable to attend school because of a number of medical reasons.
 - Status to be determined by a physician and/or school nurse, with approval of the Principal.

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687.2 PROCEDURE FOR HOMEBOUND INSTRUCTION (continued)

- II. A homebound instructor is appointed to the student and will set up times to deliver instruction. A parent or guardian must be present during instruction. The Curriculum Department will assist the site principal in assigning a teacher.
 1. All homebound teachers will be endorsed and qualified to teach.
 2. Where there is more than one student on Homebound, at the same time, from the same household, the same teacher may teach all students, with the following adjustments:
 - The number of hours per week may be expanded to double the allowing three-hours weekly mandate.
Mileage is allowed for students who live outside the six-mile radius from the Belen Consolidated Schools Central Office.
- III. Teachers shall be paid an hourly rate commensurate with the standard allowable activity rate.
- IV. The Director of Curriculum & Instruction will grant the final approval for all homebound requests.
- V. Some extenuating circumstances, to be determined by the Superintendent, may result in homebound placement.
- VI. Homebound status should be re-evaluated each semester.
- VII. Certain classes such as laboratory sciences, music, physical education and vocational shop may not be available for homebound credit.
- VIII. Length of home instruction study will determine the homebound course offerings. Some credits may not be possible to earn, resulting in additional time needed for earning graduation credits.

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687.3 PROCEDURE FOR HOMEBOUND INSTRUCTION (continued)

- IX. If a student is placed on homebound, he/she may participate in extra-curricular activities, depending on the circumstances, and approved by the Athletic Coordinator, or other appropriate staff.

- X. Upon conclusion of home instruction, and student returns to regular class schedule, a grade for each subject earned during home instruction stay will be assigned. Grades will be counted in as a part of the final grade for the six weeks and/or semester as the case may be. Grades will be reported to the student's teacher (Teacher of Record). The teacher will receive student's grade the first day upon student's return to school.

Legal Ref.:

Cross Ref.:

First Reading	Second Reading	Adopted	Revised
10/13/05	10/25/05	11/8/05	3/11/08